



El Campanil Theatre Preservation Foundation
 602 W Second St
 Antioch, Ca 94509

Contract No.

Client		RENTAL INVOICE TEMPLATE		INVOICE	
Name					
Address					
City					
Phone					
Qty	Description	Unit Price	TOTAL		
RENT & STAFF					
	RENT (PER HOUR, FOUR-HOUR MINIMUM)	\$ 125.00	\$	-	
	Rent includes use of auditorium, dressing rooms, lobby, basic lighting plot, and sound system				
	Sound Engineer (REQUIRED)	\$ 35.00	\$	-	
	Deck Manager (REQUIRED)	\$ 35.00	\$	-	
	Lighting Engineer (REQUIRED, includes 3 "looks")	\$ 35.00	\$	-	
	House Manager (REQUIRED)	\$35.00			
OTHER FEES					
	Box Office Set-Up Fee (Per Performance)	\$250.00	\$	-	
	Preservation Fee (per ticket sold)	\$3.00			
	Credit Card Fees (per order)	3.50%			
	Janitorial (Per Performance)	\$150.00	\$	-	
	Batteries (Per Wireless Mic Used)	\$20.00			
	Projector Usage (1080p resolution)	\$75.00			
	Projector Usage (4K resolution)	\$150.00			
OPTIONAL ADD-ONS					
	Dance Floor Rental (Includes 2-hour set-up and take-down by 3 staff members)	\$400.00	\$	-	
	Security (Per Hour, Four-Hour Minimum)	\$ 75.00			
	Additional Lighting Design Looks (Per Three Additional Looks, With A Maximum Of 51 Looks)	\$ 75.00			
	Additional Lighting Instruments (Per Instrument)	\$ 75.00			
VIDEO PACKAGES					
	Stationary 3 Camera Setup, Includes Live-Editing w/ Vision Mixer	\$350.00			
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & One Camera Operator	\$500.00			
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & Two Camera Operators	\$650.00	\$	-	
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & Three Camera Operators	\$750.00			
	Post-Production Editing	\$300.00			
	Expenses		\$	-	
		\$ -	\$	-	
		\$ -	\$	-	
	Income		\$	-	
	Deposit (Per Day Rented)	\$	(250.00)		
	Expenses	\$	-		
	Sales				
	Balance Due To Client				