



El Campanil Theatre Preservation Foundation
 602 W Second St
 Antioch, Ca 94509

Contract No. _____

Client RENTAL INVOICE TEMPLATE

ESTIMATED INVOICE

Name _____
 Address _____
 City _____
 Phone _____

Qty	Description	Unit Price	TOTAL
RENT & STAFF			
	RENT (PER HOUR, FOUR-HOUR MINIMUM)	\$125.00	\$ -
	REnt includes use of auditorium, dressing rooms, lobby, basic lighting plot, and sound system		
	SOUND SYSTEM: includes use of wired microphones (wireless microphones available @ \$20.00/microphone)		
	Lavaliers: 8, Wireless Handhelds: 5		
	LIGHTING PLOT: three basic "looks" are included (e.g. a "warm" look, a "cool" look, "transition" lighting")		
	(Sound board and lighting board must be operated by ECT technicians)		
REQUIRED STAFF			
	Sound Engineer (REQUIRED)	\$35.00	\$ -
	Deck Manager (REQUIRED)	\$35.00	\$ -
	Lighting Engineer (REQUIRED)	\$35.00	\$ -
	House Manager (REQUIRED)	\$35.00	\$ -
OTHER FEES			
	Box Office Set-Up Fee (Per Performance)	\$250.00	\$ -
	Preservation Fee (per ticket sold)	\$3.00	
	Credit Card Fees (per order)	3.50%	
	Janitorial (per day)	\$150.00	\$ -
OPTIONAL FACILITY ADD-ONS			
	Dance Floor Rental (Includes 3-hour set-up and take-down by 3 staff members)	\$600.00	\$ -
	Additional Lighting Design Looks (Per Three Additional Looks, With A Maximum Of 51 Looks)	\$75.00	
	Additional Lighting Instruments (Per Instrument)	\$75.00	
	House Gobos (per used)	\$10.00	
	Baldwin 8-Foot Rental (includes Piano Tuning)	\$200.00	
	Clavinova	\$75.00	
	Hazer	\$200.00	
	Wireless Lavalier or Handheld (Priced Per)	\$20.00	
	Projector Usage (1080p resolution)	\$75.00	
	Projector Usage (4K resolution)	\$150.00	
OPTIONAL STAFF ADD-ONS			
	Lighting Designer (flat rate, includes 60 hrs. of work--20 hrs. pre-tech, 40 hrs. in-tech)	\$2,250.00	
	Sound Designer (flat rate, includes 60 hrs. of work)	\$2,250.00	
	Security (four-hour minimum @ \$75/hr)	\$300.00	
	Spotlight Operator (1) (per hour)	\$35.00	
	Spotlight Operator (2) (per hour)	\$35.00	
VIDEO PACKAGES (PER PERFORMANCE)--TURNAROUND TIME ONE (1) WEEK			
	Stationary 3 Camera Setup, Includes Live-Editing w/ Vision Mixer	\$350.00	
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & One Camera Operator	\$500.00	
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & Two Camera Operators	\$650.00	\$ -
	3 Camera Setup, Includes Live-Editing w/ Vision Mixer & Three Camera Operators	\$750.00	
	Post-Production Editing (includes 4-hour post-editing w/ tops-and-tails credits)	\$300.00	
	Revision Fee (rebuilding of estimate, per hour)	\$50.00	
	Expenses	\$	\$ -
		\$	\$ -
	Income		\$ -
	Deposit (Per Day Rented)	\$	(250.00)
	Expenses	\$	-
	Sales		
	Balance Due To Client		

